# WESTWOOD'S BUCKLEY BUGLE

Hello Parents & Carers, welcome to our November monthly newsletter. Our newsletter will always offer you an invaluable insight into the world of Westwood, keep you updated and support the school's website and Twitter as a way of sharing information and improving communication. Just a reminder to please check your emails and look at the class pages. You will find all the information needed for topics, kit, P.E. days/swimming, dates and so much more! Staff post information, so please check out your child's class page. You can do this on the School Spider app or at <u>www.westwoodprimary.co.uk</u>.

At Westwood we always have lots to look forward to as it is such a very busy community school, so here are some of the highlights from the last few weeks and what we have to look forward to in the run up to Christmas. We have had so many events recently and even more exciting opportunities to come!! As you know, we love visitors coming to Westwood and this month we have had lots of interesting events linked to our visits in and out of schoo!! Where do I start?

In the first week, back at the start of November, we had superb visits from Techiquest for Year 1 & 2 problem solving and putting their maths skills to the test. Also during that week, all of Key Stage 2 went to the cinema for an 'Into film' experience at the Broughton and Cheshire Oaks cinemas respectively. They watched 'Under the Sea' which concluded their last topic of 'Under the Sea' fabulously! We concluded a busy week with a whole school workshop from the 'Pirates of the Chilli Bean', focussing on the importance of food safety and hygiene! A huge thank you to Mrs Brown and Mrs Donaghy for arranging these workshops and experiences for the children. We are very lucky to be able to provide a huge and diverse range of curriculum opportunities. We know the children enjoy these and gain in so many ways!

Our Pupil Cabinet attended their first official engagement to the Council Chambers in Mold to meet the Chairperson of Flintshire Council, Mrs Marion Bateman on the 6th November. The Pupil Cabinet, who are representatives of all of the pupil councils at Westwood, had the opportunity to discuss the work of the councils at Westwood and the important part they play to life at our wonderful school. They also had a chance to visit the council chambers and hold a Q & A session with Finlay, aka the new 'Chair of the County Council'. One of our school priorities this year is understanding the rights of children, and our cabinet will take a lead role with this important area!

On Monday 11th November, it was Remembrance Day and the school was represented brilliantly by two year 6 pupils, Isabelle and Riley, at a service at the Hawkesbury Cenotaph along with the consortium schools in Buckley, members of the local council and church. The service was beautiful and especially poignant to mark the sacrifice made by the forces during the wars. As we approach the 75th anniversary of World War Two we never forget, pray for peace and pay tribute to them all. Westwood this year raised £216.51 towards the British Legion Poppy Appeal. An amazing amount of money that will support the work of the charity for service men, women, and their families. Thank you for your generosity!

On Tuesday 12th November, Westwood was visited by the Sir y Fflint Tim of Athrowes Bro to assess us for the Cymraeg Campus Bronze Award! The team were blown away by our amazing children and staff. The Criw Cymraeg and Mrs Farrer led the day with a range of activities and events from Nursery to Year 6, so the whole school were on show to prove their worth in all aspects of Welsh oracy, reading, writing and ICT. One hundred targets have to be met to achieve this accolade and we smashed it! We are the first school in Buckley to achieve this award and we are super proud of all the staff, councils and the children for playing their part. A special thank you to Mrs Farrer, Miss Jones, Mrs Hatton and Mrs Maguire for their tireless effort over the last two years in supporting us all with this achievement!

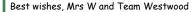
Also during this week, all our teaching staff attended an I.C.T. training event with the Iconic 'Mr P'. Mr P is a pioneer in the education sector, well known nationally and globally for his work developing I.C.T. for educationalists and pupils. He is especially known for up skilling schools with the latest and engaging resources, and championing wellbeing and workload for teachers and support staff. He is an inspirational practioner and we were incredibly fortunate to be able to access this training, that not only will enhance the children's experiences at Westwood, but improve feedback and workload. As you may be aware, all priorities of the current school development plan. Whilst the teaching staff were out on training, the remainder of our Westwood family enjoyed a visit from another Mr P - Pudsey! Children in Need at Westwood was spotastic this year! The Pupil Cabinet arranged the Siopa Cacen (cake shop) and yet again, your generosity was overwhelming! We held two cake sales and even Pudsey was on hand to join in the fun in the afternoon by visiting the classes, eating cake (lots of them!!) and sharing bonus break with the children too! Children in Need raised £149.06 - an amazing effort - Gwaith da iawn pawb!

Our ever busy, busy P.T.F.A. held their very 1st community shopping event on Friday 15th November. Our hall was turned into a cornucopia of shopping delight, with a huge range of stalls, a great variety of sellers and licensed bar. A huge thank you to all involved and those who supported this event. The first of very many I'm sure!

Wellbeing, Care & Support is always a high priority at Westwood and we are rated excellent at this. However to remain excellent, we continuously provide the children with a wealth of pastoral, healthy relationship opportunities for well being and to be ethically informed citizens. During the week of 18th November, we had two P.S.E. workshops from N.S.P.C.C. and Don't touch, tell / Don't drink, think. These opportunities are provided free to our school and the children had important ideas and messages to take away from each of the events. Please discuss these workshops with your child. Look out for our KiVa parent event in January. Your involvement with our curriculum and your child's journey is paramount. It is important to us that the children have the opportunity to decide on what we contribute to and it is important to them that their voice is heard! The pupil voice is so strong at Westwood, with all children having the opportunity to contribute to councils, groups and within their learning. Up to Christmas, the children are studying Celebrations. So please talk to your child about the topic and what they would like to learn about 'Celebrations!' It's their curriculum and you play a big part in their learning journey!

With Christmas just around the corner, Team Westwood is busy getting ready for the festive season! You have had the dates for all the key Christmas events. Tickets are on sale at the moment for the concerts, Christmas dinners have been ordered and the Christmas Fair is the first big event of the festive period coming up on the 6th December. There will be children's stalls, hot food, school calendars and of course, Santa and his Reindeer too! More news inside but we can't wait to get

the festive period started in style. Thank you so much for your continued support — we look forward to welcoming you through December!





# Pupil News & Activities

# **Celebration Assembly**

Our children always have so much to celebrate and we have a regular Friday assembly to share our achievements, no matter how small. We would love you to send in any achievements or extra special mentions for our weekly assembly, as sometimes we do not get to hear about all the amazing things the children do outside their Westwood day. Look out for the updates on Twitter & on the website!



# Pupil News & Activities

Question of the Week



A firm favourite with all of the children at Westwood! It is great to receive their answers each week, from Reception to Year 6. The question —How old is Pudsey? received over 100 answers! Each correct answer gets 5 dojos or stickers, and an entry gets 1 dojo.

All the correct answers go into the box and are pulled at random to win Fairtrade prizes too!

# <u>Attendance with Atti</u>

Well done to all our classes for their weekly winning class attendance. For the past few weeks, each class has been between 89% and 100%!! Our school target is at least 94%. Attendance and punctuality is so important!

Did you know that 9 days off school a year is approximately 50 missed lessons = 95% attendance!

Or that 18 days from school a year is approximately 100 lessons = 90% attendance!

Gwaith da iawn Ddosbarth 5 with 100% attendance!



# <u>Pupil News & Activities</u> <u>Don't Touch, Tell & Don't Drink, Think!</u>



Don't Touch - Tell! and Don't Drink -Think! is an age appropriate, interactive workshop that plays an important role within the primary schools of North Wales promoting 'keep safe' messages with regards to drugs and alcohol awareness.

It has been welcomed by schools as an important teaching resource in the promotion of health education and safety!

In line with good practice in substance misuse education, Don't Touch - Tell! and Don't Drink - Think! incorporate broad life skills approaches, empowering children and young people to make responsible, wellinformed decisions about a range of substances. For more information on the project go to https://www.dewis.wales/ResourceDirectory/ ViewResource.aspx?id=197



# Pupil News & Activities

# <u>N.S.P.C.C.</u>



Every two years we have a visit from N.S.P.C.C. As the UK's leading child protection charity they are committed to making sure they are there to help schools around the country keep their pupils safe. Through their Schools Service they aim to protect children and provide you, and all schools across the UK, with the tools to do that. Through working together, the NSPCC and the whole school community can have a tremendous impact in preventing abuse and keeping children and young people safe. From assemblies and workshops for children and teaching resources and lesson plans, through to specialist e-learning tools and training courses, they're committed to providing a comprehensive service to help schools keep children safe. The children came away from the assemblies and the workshops more knowledgeable and informed. They even got to meet Buddy, the N.S.P.C.C. mascot and learn the special hand actions to remember the N.S.P.C.C. website at <a href="https://www.nspcc.org.uk/globalassets/documents/schools/schools-service-brochure.pdf">https://www.nspcc.org.uk/globalassets/documents/</a>

# Pupil News & Activities

# Criw Cymraeq Our Mural New Millennium ALL OUR PUPILS AND STAF Diolch yn + Ydvn

#### Llongyfarchiadau Ysgol Westwood! Rydym a ysgol efydd ein Cymraeg Campus!

#### Congratulations Westwood! We are a bronze school for our Cymraeg Campus!

This is a huge achievement for us. The Criw Cymraeg, staff and children have been working so hard to achieve the Bronze Award from Cymraeg Campus and on Tuesday 12th November, the Tim Cymraeg-Fflint came in to assess us; we had to hit 10 targets each having 10 strands to them across the whole school and we successfully passed!

The standard of Welsh here at Westwood has grown significantly over the past few years and we are the only school in Buckley to have yet achieved this award! Tim Westwood!! Team Westwood!!

Westwood will be presented with a certificate to say we have achieved the Bronze Award, which will put on our school website and Twitter for you all to see!

Cymraeg Yr Wythnos - Synaid Da!

# School in the Community News

# The Pupil Cabinet



Our Pupil Cabinet attended their first official engagement to the Council Chambers in Mold to meet the Chairperson of Flintshire County Council, Mrs Marion Bateman on the 6th November. The Pupil Cabinet, who are representatives of all of the pupil councils at Westwood, had the opportunity to discuss the work of the councils at Westwood and the important part they play to life at our wonderful school. They also had a chance to visit the council chambers and hold a Q & A session with Finlay, aka the new 'Chair of the County Council'.

The children also learned more about the importance of the voices of children and future generations, what rights they have as children and how this will influence our world today and tomorrow. Gwaith da to our Pupil cabinet- amazing role models and pioneers for the future!

# <u>Pupil News & Activities</u> <u>The Pirates of the Chilli Bean</u>



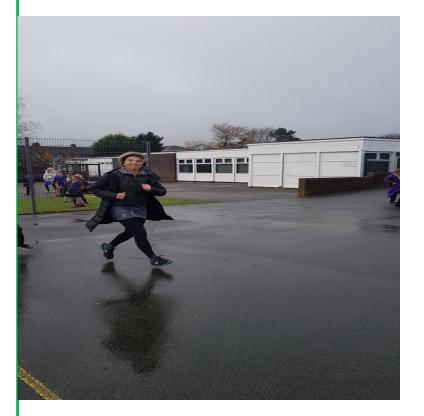
Thank you to Food Standards Agency Wales for the fun 'Pirates of the Chillibean' show. We were delighted to welcome the Captains of the HMS Chunderstorm to Westwood help us learn about food hygiene and safety.

As part of the Welsh Government's current Personal and Social Education framework, they offer primary schools a theatrical performance to raise awareness of food safety and hygiene. The event specifically focuses on the 4Cs: cleaning, cooking, chilling and cross-contamination!

The children loved the show and enjoyed learning about the importance of food hygiene.



# <u>Pupil News & Activities</u> <u>The Daily Mile</u>



As part of our School priorities and the 5 ways to Well being, the children have been actively involved with physical games and activities daily during their lunch hour. We are now encouraging the children to put their best foot forward and participate in the Daily Mile. Mrs Nash and Mrs Jones have been busy encouraging the children to join in with the Daily Mile in the lunch break and we are looking to fund a track around our field to help this daily initiative be even more successful!

# The 5p Challenge

Since the start of October, the School Council, and P.T.F.A. have been on a mission - The 5p Challenge!

The children in all 10 classes have been incredibly busy filling up their class bottles. Now it is the final push till Christmas! Keep on bringing your 5ps. Who will be crowned our 5p challenge winner!!



Thank you for your support!

**School in the Community News** 



For further information please contact Mrs Gemma Thomas on 01244 543207 or wwmail@hwbcymru.net

# Welcome to our Westies Breakfast Club!



In our mission to provide the best wrap around care facility in Buckley, we welcome our youngest pupils to our Westwood family in the Westies Breakfast Club!

Westies is open from 7.45am to 8.40am for our younger pupils in Nursery and Reception. The children can have a healthy breakfast, and lots of fun and stimulating activities whilst at Westies. As you can see the children love it!





If you want to come and join the fun at Westies, we will ask you to register and complete a booking form. Places are limited, so please ensure you complete the booking form with payment, if you are accessing the paid element (7.45 am—8.10am), the week before your child attends. Please note that a booking form is required for any part of the Westies provision. Please book for January now!!!

Call into Breakfast club or into the main office for more details and forms you may require!

Mrs Ducker, Mrs Parry and Mrs Maguire will always guarantee a warm welcome at Westies!







Together we are proudly offering our community excellent wrap around child care provision and a stimulating learning environment at affordable prices

Your Nursery aged children can have full wrap around care from 7.45am to 5.30pm from Monday to Friday!

Nursery Breakfast Club starts at 7.45am until 8.40am only £2.00 \*Nursery plus provision from 11.30am to 3.00pm is only £10.00 \*Nursery Afterschool club from 3.00pm to 5.30pm is only £6.00 \*You can use these facilities in conjunction with the Child Care Offer!

# After School Club

# Do you need care for your child after



In the Westwood Centre, we have After School Provision for children from Nursery age up to Year 6 from September.

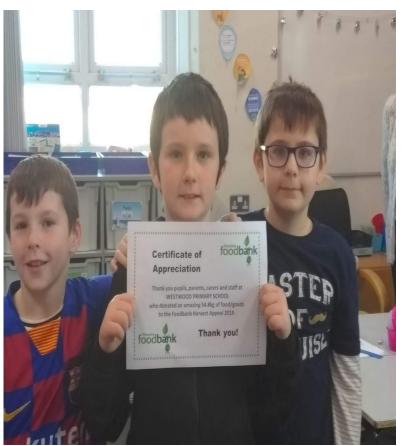
We have spaces so if you wish to book in please call into After School Club or the School Office for a registration form.

Alternatively if you need anymore information, call in or call us on 07955114184 and speak to Mrs Parry or you can contact the school office

01244 543207.

Diolch :)

# <u>Westwood Community Primary working in the Community</u>, for <u>the Community</u>



# Macmillan Cancer Support

Every year you show your support for the Macmillan event we hold at Westwood. Yet again your generosity was overwhelming! In one hour we raised an amazing £233.86.

Unfortunately, cancer affects so many people close to us all and the money you help to raise funds research, care and support for the patients and families affected by cancer.

Thank you again for your support.

# **Flintshire Foodbank**

Our Westwood Family is always so generous! For our recent harvest celebration, you kindly donated food and toiletries to the Flintshire Foodbank.

Last week we received our certificate of recognition and the support you showed for Harvest. 54.8kg of food (nearly 55 bags of sugar in mass!) was collected for the foodbank.

Thank you for your kind donations. It is so sad in the world we live in and especially in the run up to Christmas, this service is a vital lifeline for some of the members of our society. Thank you!



# Westwood Community Primary working in the Community, for the Community





#### North Wales Fire Service

Each year Westwood is invited by the North Wales Fire Service to take part in the annual bonfire night event by making a Guy Fawkes. Our resident scarecrow fashionista Mrs Fresa, ably assisted Mrs Ryan and the team got to work with the children to make this year's entry, Fuy Gawkes!



Children representing the Reception class took him to the parade at Buckley Fire Station on the 5th November along with the entries from other schools locally.

They has a fabulous time! They even got to sit in the fire engine! Fuy said goodbye to the children and took pride of place at the Buckley Bonfire event that evening.

# <u>Westwood Community Primary working in the Community,</u> <u>for the Community</u>

# Remembrance Day and the British Legion



# Children in Need















# Westwood Community Primary School Parent Teacher and Friends Association

Tabernacle Street, Buckley, CH7 2JT 012

Registered Charity No.

01244 543207 contact@westwoodpta.co.uk

#### Who are we? What do we do, How can you help?

The PTFA is a group of people who help to organise events for the school and wider community both fundraising and social. Our organisation is a registered charity which operates with 6 committee members working closely with the teachers at Westwood, never forgetting the vitally important event volunteers who put themselves forward to help out on the day of the events. Some of the events just couldn't happen without our volunteers, many hands make light work. Have you ever considered volunteering yourself? There are many ways you can get involved.

- Committee member (We currently have an vacancy for a vice treasurer)
- Event volunteers (We don't expect a commitment to every event! You would be contacted prior to an event and given the details, if you can help, Fantastic! If you can't its ok! We'll ask again next time)
- Match Funding (Lots of big banks, high street names as well as smaller companies
  offer match funding for charities and schools which can help boost fundraising totals.
  Please talk to your employer and find out if this is something they can offer)
- Prize donations (are you a business owner or work for a company willing to donate a prize towards one of our raffles? This could be a product, experience or service.
- Attend our events (come along, take part have fun!)

So why volunteer? People choose to volunteer for a variety of reasons, for some it's a way to give back to the community and make a difference for their children, for others it provides an opportunity to develop new skills or build on existing experience and knowledge. It is also a great way to get to know new people, make new friends and share school event experiences with your children.

If you would like to get involved in anyway, we'd love to hear from you. Please speak to any of the committee members or teaching staff for more information. Alternatively you can email us on <u>contact@westwoodpta.co.uk</u> and we will contact you.

Thank you for your consideration.

Sue Large

P.T.F.A. Chairperson



# Westwood Community Primary School Parent Teacher and Friends Association

Tabernacle Street, Buckley, CH7 2JT Registered Charity No.

01244 543207 contact@westwoodpta.co.uk

### **PTFA Committee Members**

Sue Large-Chairperson (Mum to Riley and Myla)

Stacey Alexander-Vice Chair (Mum to Rhys and Josh)

Alison Wightman-Secretary (Mum to Peter and Iris)

Lesley Ducker-Vice Secretary (Teacher in Westwood)

Shell Warrington-Treasurer (Mum to Max)

Vacancy-Vice treasurer

# Shopping Event Highlights!





# Christmas & New Year Arrangements 2019/2020

We know you like to know in advance the dates for special events, so here are the activities and festivities planned for the Christmas period and into the New Year, with details opposite.

- Wednesday 4th December Children's Christmas Dinner
- Friday 6th December Christmas Fair 3pm start
- Tuesday 10th December Our Choir sing at Costa at 2.00pm
- Wednesday 11th December Year 1 & 2 Christmas concert 1.30pm start
- Thursday 12th December Key stage 2 Christmas concert 6pm start
- 🔸 Friday 13th December Christmas Jumper Day bring Christmas chocolate please 🐵
- Friday 13<sup>th</sup> December Key stage 2 Christmas Concert 1.30pm start
- Monday 16<sup>th</sup> December Christmas Party Day
- Wednesday 18th December Nursery & Reception Christmas Play 9.30am start
- Wednesday 18th December- Christmas Bingo Ho-Ho 6pm eyes down, doors open @
   5.30pm
- Thursday 19th December Christmas Community Tea 1.30pm doors open
- Friday 20<sup>th</sup> December- Christmas Treat @ Chester Zoo free trip Year 1 to Year 6-
- Friday 20<sup>th</sup> December Break up for the Christmas Holiday
- Tuesday 7<sup>th</sup> January 2020 School opens after the Christmas Break
- Thursday 9<sup>th</sup> January 2020- New Year Treat for Nursery & Reception Chester Zoo Trip

# Christmas & New Year Arrangements 2019/2020

#### Wednesday 4th December – Children's Christmas Dinner

A full Christmas dinner with all the trimmings is on offer - orders are now complete.

#### <u>Friday 6th December – Christmas Fair</u>

The P.T.F.A and school staff are organising their Christmas Fair to be held on Friday 6th December. Details on a separate letter- we have reindeers this year!!!- Your support is most welcome.

<u>Tuesday 10<sup>th</sup> December</u> - Our Choir sing at Costa at 2pm. There will be a Flash mob too! Please come along and support the children at Costa in Buckley precinct.

#### <u>Christmas Plays</u>

Here are the dates of the school concerts/plays. All held in the main school hall. Tickets went on sale on Wednesday 27<sup>th</sup> November from the school office. The waiting list will be served from Thursday 5<sup>th</sup> December - please see the separate ticket letter for your requirements.

Wednesday 11th December - Year 1 & 2 Christmas concert - 1.30pm start Thursday 12th December - Key stage 2 - Christmas concert - 6pm start Friday 13th December - Key stage 2 - Christmas concert - 1.30pm start Wednesday 18<sup>th</sup> December - Nursery & Reception Christmas play - 9.30am start

#### <u>Friday 13th December – Christmas Jumper day</u>

The children to wear a Christmas Jumper or festive top and bring a Christmas chocolate item to support the Christmas Bingo.

#### <u>Monday 16th December – Christmas Party day</u>

The children can wear party clothes and sensible shoes for Christmas party day, the Nursery will have their party in the morning; children in Reception to year 6 during the afternoon. All will have a free drink, sweets and snacks and there will even be a visit from Father Christmas too.

#### Wednesday 18th December- Christmas Bingo – Ho-Ho

In the main hall, 5.30pm doors open, eyes down at 6pm. Christmas Turkeys, hampers and lots of chocolate on offer! Refreshments available too!

#### Thursday 19th December - Christmas Community Tea

An afternoon of fun, refreshments and songs, as our wonderful children entertain you with a selection of Christmas songs. The doors open at 1.30pm and you are most welcome to celebrate Christmas with our Westwood Family.

<u>Friday 20<sup>th</sup> December</u> - Christmas Treat @ Chester Zoo free trip Year 1 to Year 6 - Details have been sent out in a separate letter.

Friday 20th December - Break up for the Christmas holiday- Merry Christmas!!!!

Tuesday 7<sup>th</sup> January 2020 - School Opens after the Christmas Break

Thursday 9th January 2020- New Year Treat for Nursery & Reception - Chester Zoo Trip- Separate letter and details

to follow!

# **Reminders**

### School emails and contact numbers

Please check all your contact numbers, emails and permissions are correct. Also, if your child has medical information that needs to be shared with school, please email the office. Asthma registers especially are up dated more during this winter period. It is vitally important that the information we hold for your child is up to date, and we have the medical resources to support treatment. Thank you for your support.

#### Have you signed up for school gateway?

From Monday 4th November, you should pay your dinner monies, music lessons and trips through the school gateway app. It is important that all emails and contact details are up to date and correct for this system to be effective. Get the app for your smart phone– If you have questions or need more information, call into the school office or check on the site: <u>https://schoolgateway.co.uk</u>

### Early Entitlement @ Westwood from January 2020

Applications for funding 2019- 2020 opened from 30th September 2019 for 3 year old children in Flintshire to receive early entitlement the term after their 3rd birthday.

Do you have a child who can attend Early Entitlement? If your child is 3 years old before and including January 5th 2020, they could access 10 hours Early Entitlement in our Westwood Early Years provision from January 7th 2020. You must fill in an application form online.

https://www.flintshire.gov.uk/en/Resident/Schools/Early-Entitlement-Scheme-Flintshire.aspx

For more details, you can contact Mrs Quirk or Mrs Thomas on 01244 543207 .

### Never Forget Fund!

As you know crisp packets are not currently recycled by Flintshire and end up in landfill. Each empty crisp packet is worth 1p to the 'Never forget Fund' who research for treatments and equipment to save the baby Asian elephants from the deadly E.E.H.V. virus at Chester Zoo! So far we have collected 14 bin bags full!!! So keep them coming! We would welcome your crisp packets from home, as every crisp packet makes a difference. We have a collection bin in the foyer so please pop them in! We are still collecting for the Dragon Bags, so please fill up and recycle with us!

# **Reminders**

### Drop off

Our doors open at 8.40am and most of the children from Year 1 to Year 6 come into the building independently. Sometimes the foyer is unnecessarily busy – over 200 children come through our main entrance and we would like this to be an easy transition. We would like to encourage the children come into the main building independently. The door is always supervised by school staff. Thank you for your support with this request.

# **Collections**

There have also been a few earlier than usual collections of pupils before home time. Unless the reason for collections relate to appointments or important arrangements, which a written note or letter confirming this is shown to staff, then we must stress that pupils are only to be collected at home time as it is very disruptive to the day and the learning of the children. Thank you :)

### <u>Home time pick up</u>

We always stress that at home time pick up, to please keep your young ones close and safe. At home time parents and carers are responsible for their own children. <u>I must remind you that</u> your child is your responsibility at the end of the school day or after events. We want to continue to allow pick up from the rear of the school. Please support this by keeping your children close and safe.

### Absences and Lates.

Attendance and punctuality is the key to success! A very small minority of families are excessively absent (below 90%) or regularly late. However it is important to reiterate the importance of regular attendance and punctuality in school. Lateness is not only disruptive to the school day but can seriously affect your child's readiness and capacity to learn; lates do count towards absence. If you need support please speak to Mrs Thomas or myself **by appointment.** For more information on how absence and lateness can affect your child, please visit Flintshire's site <u>https://www.flintshire.gov.uk/en/Resident/Schools/Education-Fixed-Penalty-Notices.aspx</u>

#### Parking

We would also like to thank the parents who park responsibly at the start of the day and on pick up. I have been informed again that the P.C.S.O.s will be in attendance with more regularity around schools in Flintshire. In December, the car parks in Buckley are free so please make use of this facility. Maybe email / write to the council and ask for this to be an all year round consideration! For our children's safety, please park responsibly. Thanks :)

# School News

### Our New Office Team

We would like to welcome our new Office Supervisor, Mrs Louise Wynne to our Westwood family. Mrs Wynne took up her post on Monday 25th November and is getting to grips with the challenges and excitement of our school office. She will be working with Mrs Colville, currently on supply in the office, until Friday 20th December. From Tuesday 7th January, we will welcome Mrs Alison Wightman will take up her post as Administration Assistant. Mrs Wightman, who is a long standing Parent Governor and P.T.f.A. committee member at Westwood, is looking forward to the new challenge the office role will bring. I am sure you will give our office team your full support and I would like to personally thank you for your patience and support over the past few weeks.

### Mr Cotterell

Mr Garry Cotterell, our school caretaker, is poorly at present and will be away from school for a couple of months. He has had an operation and is currently on the mend. In his absence, we are working with Mr Dean Hughes, a cover caretaker until Mr Cotterell makes a full recovery.

Do you know someone who has a community link? Or someone that can help with grants or funding for schools? If so, please get in touch. We are currently fundraising for the Outdoor Area, Fencing and Equipment as it is in desperate need of repair, refurbishment and replacement. Please contact the office on 01244 543207 or email at wwmail@hwbcymru.net—Thank you for your support!