



WESTWOOD PRIMARY SCHOOL

Westwood Community Primary School
Governors Annual Report to Parents
2021/2022



Dear Parents,

Welcome to the Governors Annual Report to Parents to capture the academic year September 2021 – July 2022. It is a pleasure to present you with the annual report for the year. This report will give you an overview of the school's work over the past year, its successes, and the objectives for next year.

You may consider it strange to read a report that is effectively out of date, however, it is very normal for governing bodies to report back over the previous 12 months in school. It is a legal requirement for us to do this and it is important that we are able to look back on our achievements and reflect on our performance to ensure that we are delivering education to the highest standards possible at Westwood Community Primary School.

We saw several key staff changes over the academic year, firstly with the permanent appointment of Mrs Lynne Brown as our Deputy Headteacher, along with Mrs Helen Donaghy as our permanent Foundation Phase leader. At the end of July Mrs Jayne Williams sadly left us for a new, but very exciting role in university education. However, we were also delighted to welcome Mrs Sarah Jones to join us as our new headteacher.

While Covid-19 has mostly taken a back seat this year, there are still aspects of this report that are not available, such as the usual data, attendance figures and so on. This year, we as governors have continued our responsibilities to support the school, raise standards, ask challenging questions where necessary to ensure that all children have the opportunity to develop their potential to the fullest. This will of course continue in the next year, and I would like to thank the governors who give generously of their time to serve the school.

You have assurances from us that we all fulfil our governor roles to challenge and support the school into 2022 and 2023.



Mrs Gill Jones
Chair of Governors

OUR VISION AND VALUES

Imagine a school where the efforts and achievements of all stakeholders are recognised and valued. Where its pupils and staff are happy, safe and motivated within a stimulating, nurturing and state of the art learning environment. Think of a school where the whole community is unified and consistent with its development whilst keeping the children central to any decisions made.

This is Westwood Community Primary School, at the heart of the Buckley Community, with the Buckley Community at its heart.

Our Stakeholder Vision

At Westwood Community Primary School, we aim to be your school of choice by creating a nurturing, supportive and kind school community, where children are happy, valued and have a voice. Our children are encouraged by their successes, excel in their achievements, and are inspired to be learners for life.

Westwood Community Primary School's Mission Statement:

At Westwood Community Primary School our mission is to nurture healthy confident individuals who are ready to lead fulfilling lives as valued members of society. Team Westwood will ensure the best possible education for the children in its care, celebrating successes and nurturing efforts so that each member of the Westwood Community family has a voice, can develop as an individual and flourish as a 21st century learner.

At Westwood Community Primary School our mission is to develop ambitious, capable learners who are ready to learn throughout their lives. We strive to create a safe, secure and stimulating environment that promotes and nurtures the development of growing minds; where pupils feel happy, empowered and inspired to learn effectively.

At Westwood Community Primary School our mission is to nurture ethical informed citizens who are ready to be citizens of Wales and the world. We will foster a strong sense of self, of family, of community and belonging, where children develop kindness and a mutual respect for themselves, each other and the environment.

At Westwood Community Primary School our mission is for our learners to be enterprising confident individuals who are ready to play a full part in life and work. Everyone will be encouraged to try their best, attend regularly and achieve their full potential academically, creatively, personally, socially and emotionally. High quality and engaging learning experiences will be provided for all children and we will celebrate successes, innovation and aspiration.

THE GOVERNING BODY AT WESTWOOD

Governors are like a board of directors and make joint decisions about how the school is organised and run in support of the Headteacher and Staff. They meet at least once a term and have legal duties, powers and various responsibilities. There are several sub-committees containing a selected number of governors to deal with issues relating to Finance, Staffing, Curriculum, Health & Safety, Building, Discipline, Pay, Complaints, Additional Learning Needs and School Policies.

Governors are all volunteers, who receive no payment for their role. No claims for travel or subsistence have been made by a member of the Governing Body this year.

The following people form the Governing Body of this school:

Name	Term of Office From	Term of Office To	Type of Governor
Mr N Phillips	16.03.2020	15.03.2024	LA
Mrs J Williams	25.03.2019	24.03.2023	Staff
Ms L Maghak	21.03.2020	20.03.2024	Community
Mrs G Jones	11.03.2019	10.03.2023	Community
Mrs J Hutchinson	12.08.2019	11.08.2023	LA
Ms Lauren Fresa	20.01.2019	19.01.2024	Teacher
Ms Adie Drury	02.11.2020	01.11.2024	Parent
Mrs J Williams			Head
Ms S Guest	11.2002		Clerk
Rev Rosemarie Clarke	16.03.2020	15.03.2024	LA
Ms Kristy Gomery	24.09.2018	23.09.2022	Community
Ms Alison Wightman	02.11.2020	01.11.2024	Parent
Mr Peter Watkin	01.11.2018	31.10.2022	LA
Ms Gemma Bennett	24.09.2018	23.09.2022	Teacher
Ms Sara Tompkin	11.04.2019	10.04.2023	Parent
Ms C Tellett	02.11.2020	01.11.2024	Community

THE WORK OF GOVERNORS

The role and responsibilities of the Governing Body is clearly defined and set out in law. Further details about the role of Governors can be found at: <http://www.governorswales.org.uk/> Our primary objective is: To secure the wellbeing of pupils and staff; and to ensure that the school attains the standards and outcomes expected for all pupils. At a practical level, most of the work of the school staff and the governing body is defined by our policies and procedures. All policies, along

with associated procedures and strategies, are reviewed on a regular basis and in line with Diocesan, Local Authority and Welsh Assembly guidance.

The Use of Welsh Language Flintshire provides a scheme of work to ensure continuity and provision through the key-stages. Staff use incidental Welsh regularly and plan follow up work on a weekly basis. All staff are encouraged to develop their knowledge and fluency in Welsh. The School has a strong relationship and commitment to improve and regularly utilises the LA's Athrowen Bro.

We also:

- have a duty to promote the highest standards of educational achievement
- must establish a strategic framework for the school, and;
- must regularly review the progress made.

ANNUAL MEETING WITH PARENTS

Until 2012, the governing body held (or offered to hold) an annual meeting for parents with governors. There is no longer a requirement for us to do this, However, parents are entitled to request up to three meetings per year with the governing body via petition, as summarised here: The governing body must hold a meeting within 25 days of receiving the petition.

OUR COMMITTEES

At Westwood we have a number of statutory sub-committees that meet termly to agree on issues arising in schools. Each of the governors take an active role in one or more of the committees.

Finance

Mrs J S Williams
Mr P Watkin
Mr N Phillips
Mrs G Jones
Mrs L Maghak
Ms K Gomery (Chair)

Facilities Committee

Mrs J S Williams
Ms C Tellet (Chair)
Mrs A Wightman
Ms G Bennett
Mr G Cottrell (Associate)

Curriculum

Mrs J S Williams
Ms G Bennett
Miss C Tellett
Mrs J Hutchinson
Mrs A Wightman
Rev R Clarke
Mrs J Williams
Mrs L Fresa

Staffing

Mrs J S Williams
Mrs G Jones
Rev R Clarke
Mrs L Maghak
Mr N Phillips
Mrs S Tompkin

The following Committees will be appointed when required:

Staff Disciplinary and Dismissal Committee (Discipline Committee)
Pupil Discipline and Exclusions Committee (Discipline Committee)

Disciplinary and Dismissal Appeals (Appeals Committee)
 Complaints Committee
 Staffing Sub Committee
 Policy Sub Committee
 Communications/Marketing

CLASS/SUBJECT GOVERNORS / LEARNING WALKS

Governors will be paired with the aim of achieving 3 learning walks a year. Due to Covid-19 19 these are currently on hold; however, these will be carried out in a different way. We are keen for these to begin again in September 2022.

OUR SLT – Senior Leadership Team:

Mrs J S Williams – Headteacher
 Mrs Lynne Brown –Deputy Headteacher
 Mrs Donaghy – Foundation Phase Leader

STAFFING STRUCTURE

Staff Organisation September 2021				229
Class	Teacher	Support (NNEB, H.L.T.A. T.A. 1:1)	Additional interventions	Pupils
Rowan Class - Nursery (am only)	Mrs Ryan	Mrs Quirk Mrs Evans Mrs S Jones 1 to 1		18
Holly Class - Reception	Mrs Hatton	Mrs Ducker	Mrs Lewis Mrs Thomas	21
Elder Class - Reception	Mrs Bannister (cover Mrs Fresa)	Miss Iball Mrs Kelly 1 to 1		23
Violet Class– Year 1	Miss Vickers	Mrs Maguire	Mrs Evans Mrs Quirk	21
Derwen Class - Year 2	Mrs Donaghy Acting Foundation Phase Manager	Miss Linforth		20
Beech Class- Year 3	Miss Bennett	Mrs Braithwaite	Mrs Kelly (AM)	29
Pine Class– Year 4	Mr Powell	Mrs Steele		24
Magnolia Class – Year 5	Miss Mattar	Mrs Webster Mrs Liggins 1 to 1		25
Douglas Fir Class – Year 5 & 6	Miss Davies (cover Mrs Farrer)	Miss Jones Miss J Williams 1 to 1		21
Birch Class – Year 6	Mrs Brown	Mrs J Williams		27

	Acting Deputy Head	Mrs Wright 1 to 1		
Welsh & Bilingualism	Miss Z Jones			
ALNCo/Inclusion Health & Wellbeing	Mrs Matthews	Mrs Hawkins Mrs Mattar	Miss Clubb - ELSa	
School Secretary	Miss Clubb			
School Administrator	Mrs Wightman			
Family Support Officer and Parental Engagement	Mrs Thomas			
Caretaker	Mr Cottrell			
Cleaning Team	Miss Buckley Mrs Kaarasalan Mrs Cortezia			
Midday Supervisor Team / Breakfast Club Team	Mrs J Jones Mrs Parry Mrs Ducker Mrs Maguire Miss Iball Mrs Evans Mrs Kelly Miss J Williams Mrs S Jones Mrs Kaarasalan Mrs Wright			
Kitchen Team	Mrs Dunn (Cook in Charge) Mrs Peet Miss Lovelock			
Head Teacher	Mrs J . S. Williams			

STAFF NEWS

May, 2022 - following a successful bid, Westwood C.P. was selected to be part of the North Wales Mini Police training scheme. Year 4 pupils went through a rigorous application and selection process and received a number of visits from PCSO Rachel Duddle in preparation for their new jobs. Uniforms were funded by North Wales Police and a grant from Buckley Council.

Mini Police Padlet was launched <https://padlet.com/brownl99/f99mjzoq84q9zso5> and a number of stakeholders submitted ideas which the children were keen to develop.

Lockdown learning and beyond - <https://padlet.com/brownl99/yc3aof4gl470cyzb>

Children and parents were encouraged to add to the school Padlet to share their learning experiences and ideas at home and in school.

During spring term, creative ideas for our new curriculum were submitted to the Westwood Padlet from a range of stakeholders: <https://padlet.com/brownl99/mazoskwne1a01w3p>

As a result:

- A fully funded visit to Chester Zoo was arranged for the children to visit the zoo with their classes and all parents received complimentary tickets to attend the Zoo as a family.
- Muddy Puddles sessions were arranged for parents in Foundation to learn in the outdoors alongside their children.
- Pupils visited the Lane End Nature Reserve
- Recycling facilities at school were promoted

STRUCTURE OF THE SCHOOL DAY AND TERM DATES

September 2021 – July 2022

Autumn term 2021

Wednesday 1st September 2021 – TRAINING DAY (school closed)

Thursday 2nd September 2021 – School open

Friday 22nd October 2021 – School Closes

Monday 1st November 2021 – School open

Wednesday 22nd December 2021 – School closes

Spring term 2022

Thursday 6th January 2022– PLANNING DAY (school closed)

Friday 7th January 2022– PLANNING DAY (school closed)

Monday 10th January 2022 – School open

Thursday 17th February 2022 – School closes

Friday 18th February 2022 – TRAINING DAY (School closed)

Monday 28th February 2022 – TRAINING DAY (School closed)

Tuesday 1st March 2022 – School open

Friday 8th April 2022 – School closes

Summer Term 2022

Monday 25th April 2022 – School open

Monday 2nd May 2022 – Bank Holiday

Friday 27th May 2022 – School closes

Monday 6th June 2022 – School open

Tuesday 12th July 2022 – TRAINING DAY (school closed)

Friday 15th July 2022 – School closes

Monday 18th July 2022 – Bank holiday in lieu of June (school closed)

Tuesday 19th July 2022 – TRAINING DAY (school closed)

Wednesday 20th July 2022 – TRAINING DAY (school closed)

September 2022 – July 2023

Autumn Term 2022

Thursday 1st September 2022 – TRAINING DAY (School closed)

Friday 2nd September 2022 – TRAINING DAY (School closed)

Monday 5th September 2022 – School open

Friday 28th October 2022 – School closes

Monday 7th November 2022 – School open
Thursday 22nd December 2022 – school closes
Friday 23rd December 2022 – TRAINING DAY (School closed)

Spring Term 2023

Monday 9th January 2023- School open
Thursday 16th February 2023- School closed
Friday 17th February 2023 – TRAINING DAY (School closed)

Monday 27th February 2023 – School open
Friday 31st March 2023 – School closes

Summer Term

Monday 17th April 2023- TRAINING DAY – School closed
Tuesday 18th April 2023- School open
Friday 26th May 2023 – School closes

Monday 5th June – School open
Tuesday 11th July – TRAINING DAY (School closed)
Thursday 20th July 2023 – School closes

PROSPECTUS CHANGES

The school prospectus takes the form of the school handbook. The school handbook for our Westwood Family can be found on our website - www.westwoodprimary.co.uk

DATA

All requirements for reporting to parents on data has been suspended due to the Covid-19-19 situation for the year ended 2021/2022.

PUPIL INFORMATION: as of the 1st September 2021

Number of pupils on role = 210 full time + 17 part time Nursery

Number of pupils eligible for free school meals = 93

Number of pupils with Statements = 2

Number of pupils with special educational needs but no statement = 30

Number of permanent exclusions in the 2021-2022 school year = 0

Number of fixed term exclusions in the 2021-2022 school year = 38 session (19 days)

SCHOOL POLICIES

School policies are constantly being reviewed and updated in line with the Welsh Assembly Government, the Flintshire local authority and the Buckley and Mynydd Isa Consortium. Many policies have been reviewed and ratified over the last year.

SCHOOL IMPROVEMENT PLANNING

Preparation of the school development plan has been informed by regular monitoring and self-

evaluation. A range of stakeholders have been included in the process which has included lesson observations, book scrutinies, learning walks with governors, termly review of priorities and inclusion of learner voice. Following Covid-19 there has been a continued emphasis on wellbeing as the pandemic has brought many new and unexpected challenges for families and to children and young people's mental health and wellbeing.

CURRICULUM; SPECIAL EDUCATIONAL NEEDS; MORE ABLE AND TALENTED

Two pupils from Year 6 have been selected to play football for Flintshire School Girls. Many congratulations to them both for their sporting achievements.

The promotion of the performing arts has always been at the heart of Westwood. This year, July's talent show was testament to the efforts and talents of our children. A great afternoon was had by all and the confidence of children on the stage has



been most impressive

Above: Promotion of the performing arts -July's talent show.

Traveller support – Mrs Hutchinson comes in approximately twice a week to work with the traveller children in key stage 2. EAL support – This is offered to any children where English is not their first language. DASU support came in and worked with some of our children on a one-to-one basis. ELSA (Emotional literacy support assistant) based internally and working with children on a one-to-one basis who have been identified through the ALNco and referral process.

Teaching and Learning

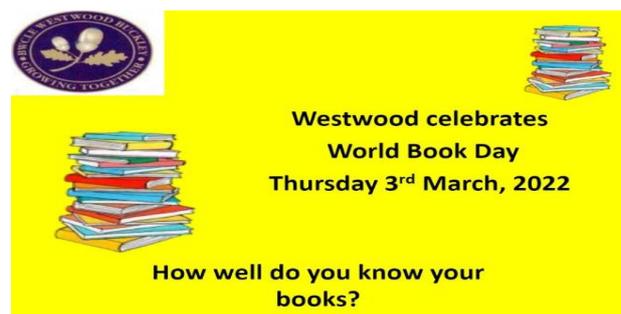
We understand that for some of our learners coming back to school was a challenge and for some lockdown will have had a significant impact on their learning and engagement in school education. At Westwood we pride ourselves on the wealth of care, support and nurture that we provide for our families and our pupils. As our children returned there was a focus on pupil wellbeing as we

reintegrate the children and prepared them once again for the structure of school and learning through the curriculum.

School looked a little different; this was to keep the children safe. Classrooms were a bit sparser; this is so that the surfaces could be easily cleaned. Where necessary, children were to be arranged into front facing rows and activities were to be planned to reduce the need for close face to face interaction. Children received feedback whilst learning, from teachers and support staff, however feedback to the children was from the adults' level rather than the adult moving down towards the child. For younger children, teachers allowed more of a structured free flow approach to the provision, so that the children could learn through play. For all learners, there was a real focus on outdoor learning, and use of the outside space to provide rich and purposeful curriculum experiences.

Our school vision has the four purposes of the new curriculum for Wales at its heart. We planned to offer a broad and balanced curriculum from September covering all subjects of the Welsh Curriculum, however there were some changes to how that curriculum has been designed from previous years. We incorporated greater use of blended learning, which involves a combination of school, home and digital learning. The Hwb digital learning platform, which provides access to a wide range of digital tools and content that can support learning, also played an increasing part in our school's curriculum.

Planning included opportunities to identify and close gaps in children's learning, following the lengthy school closure since March 2020. The focus was to work towards closing these gaps and to ensure children move on to their current year group's curriculum as soon as possible. The key focus was on supporting children's resilience and wellbeing whilst addressing key areas in reading, writing and mathematics. It has been a joy to be able to begin reintroducing some of the fun activities we have celebrated in previous years, such as World Book Day.

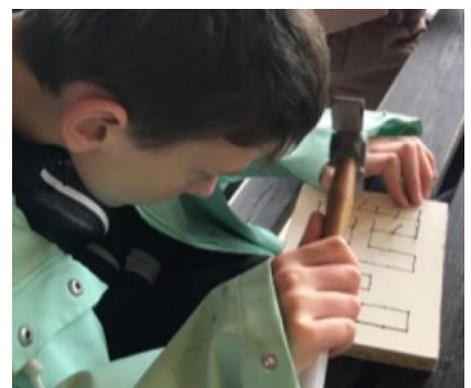


Interventions

We implemented a programme of in-school interventions to run throughout the academic year and initiatives were targeted to close gaps and maximise pupil progress. Interventions focus on Literacy, Numeracy and Wellbeing.



Following a large investment in maths equipment and the White Rose Maths scheme, many new concepts for children have been investigated through learning opportunities that make use of the more practical equipment, and our new outdoor learning classroom



Contingency Plans

Contingency plans were put in place for extended home learning in the unfortunate event of a full or partial closure which included reverting to our use of learning platforms and learning grids where details of blended learning activities will be shown. We provided opportunities for Parents to engage and be supported in the use of digital devices and the use of online platforms. The children could use online resources in school and in the event of contingency plans or your child being unable to attend, these could then be accessed at home confidently with your support. For full details of the Welsh Government's strategy to learning, see the link below:

<https://gov.wales/sites/default/files/publications/2020-07/guidance-learning-schools-settings-from-autumn-term.pdf>

Essentially all staff at Westwood Primary School are "Additional Needs Personnel". We acknowledge current legislation and recognise that a percentage of our children may have an Additional Need which may affect their academic progress. This may be due to Learning delays, Social Emotional and Behavioural Difficulties, Sensory Impairments or Physical Disabilities. All class teachers liaise closely with the Additional Learning Needs Coordinator (ALNCO) for the school, Mrs Beverley Matthews. The Governor link for this important area is Mrs Carla Tellett.

We have worked closely with various outside agencies to guide and support the provision for specific children in school. This includes Dr Linda Callaghan the Educational Psychologist, Anthony Oldfield from Behaviour Support, Angie Byrne from Learning Support, Speech and Language Therapists and a variety of nurses and therapists from specialist fields to support individuals and offer staff training. In relation to Child Protection and Wellbeing, we are forever grateful of the support and expertise of Linda Ellis, our Education Social Worker and Lisa Brannan, our School Nurse. The Governor link with this area is Mrs Gill Jones

WELSH LANGUAGE



We have a dedicated language advisor to promote Welsh and bilingualism throughout Westwood. The school works alongside Campus Cymraeg, we have achieved the Bronze award and currently working towards Silver. The staff members involved with the promotion of Welsh in the curriculum are Mrs. Farrer, Mrs. Hatton and Miss Z Jones. Mrs. Maguire has also run a Welsh afterschool club; this is offered for one term per academic year. This year's Eisteddfod was a huge success with children performing songs, poems and recitations.

COMMUNITY LINKS

Excellent links have been established with Chester Zoo following their visit to school. After requests from parents and pupils on the school Padlet for children and families to go to Chester Zoo, plans were made for a visit. Children from Years 1 to 6 attended a full day at the zoo, at no cost to parents, which included guided visits through the butterfly house and the bat cave.





Working in conjunction with the school liaison team, we have been able to offer all parents complimentary family tickets so children can revisit with their parents and act as guides to ensure parents can take full advantage of their children's new-found knowledge.

During visits to Chester Zoo, children are advised on the different careers available in the area of conservation; they discovered the jobs there are broad, varied and crucial for the conservation of our planet.

Mr Cottrell Visit: Our school caretaker, has volunteered his time visiting three classes to speak to the children as part of their studies on war.

Garry spoke to pupils about his experiences, preparing for war on the Falkland Islands and the reality of what it means to be a soldier.

Sharing his medals and answering questions prepared by the children ensured the children gained a first-hand insight into the conditions and demands on soldiers during the Falkland's war.



Community Donation

After a very generous donation of pallets delivered free of charge by a relation of our Westwood family, children have built a number of bug hotels in our Forest school area to benefit lots of different types of mini-beast and insects such as bees, spiders, woodlice and ladybirds. Mini-beasts will be booking into the bug hotels as a safe space to shelter, lay their eggs, raise their young, and seek refuge from predators.



Refurbs Café – Buckley

With our consortium of Buckley schools and led by Mel a local artist, the children have created an eye-catching mosaic which can be found at Gardd Cyfle at the back of Buckley Refurbs Café, located on the pedestrianised part of the high street.

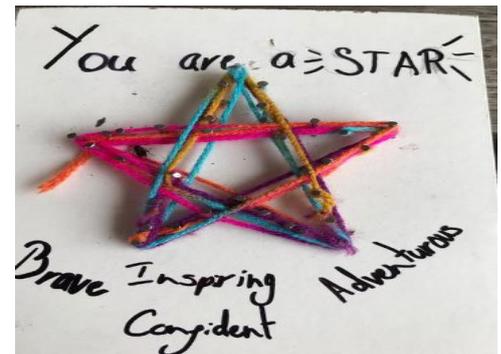
The children incorporated many skills when working on this design and good team work and communication was evident throughout. Da iawn ti Pawb – remember to visit your work of art with your families and celebrate your hard work.



Mrs Davies–Lamb Parent Volunteer

Mrs Davies-Lamb, a parent volunteer who works closely with the local Brownies and Girl Guides and specialises in maths and outdoor learning, has volunteered her time to work in conjunction with staff to develop outdoor cross curricular learning opportunities for pupils throughout school.

Activities have included peg board designs, den building, fire lighting (with hot chocolate and marshmallows, of course), outdoor cookery and practical skills required for pitching tents.



SPORTS AND PHYSICAL ACTIVITIES

The school promotes physical sports and activities, and we provide lots of opportunities for the children. This includes working with PK sports coaching who is timetabled weekly and runs an afterschool club. Children in KS2 attend swimming lessons which are timetabled weekly, and this is working alongside Aura. Coaching programmes for cricket and tennis, led by Aura and Mike Herd respectively have been a huge success alongside archery which ran as an afterschool club and football led by Dave our assistant caretaker. Class teachers have run football and dodgeball after school clubs over certain terms and have enjoyed celebrating pupils' achievements.

At the Year 6 Leavers' service, Ethan Jones has been proudly presented with the Mike Beech Sports Award for his dedication to sport. Mike Beech was not only a friend of Westwood school, he



was a passionate man who was proud to support sport in our community and took pride in his role supporting local football and teams across North Wales. Each year the Mike Beech award is given to the student who has shown dedication and talent to sport.



Ethan Jones has set himself personal 5K running challenges; quite often details of the runs from training sessions have been published by him on our school Padlet to inspire others. Not only a runner, but a footballer for both school and a local football club (and a keen referee), Ethan can often be spotted at Bannel Lane Driving Range practising his shots ready for the golf course. When not playing football, running or golfing Ethan is also a dedicated and talented gymnast.

HEALTHY EATING

The school promotes healthy eating and lots of information is shared with parents regarding the children's snack and lunch. We work closely with Newydd in regards to what is provided in school for the children's meals and Mr Powell is our Healthy school co-ordinator.



EXTRA CURRICULAR ACTIVITIES

Westwood offers after school clubs for lots of different activities that are close to the hearts of our staff:

- Welsh club - Mrs Maguire and Mrs Evans
- Gym club - Mrs Steele, Mrs Kelly
- Dance - Miss Vickers
- Dodgeball and Football - Mr Powell and Mr Hughes
- Multisports - Mr Kelly (outside agency)
- Multisports - Progressive Sports
- Buckley Town Football club
- Art and Craft - Miss Davies
-



Some of our staff even found time during their lunchtimes to provide clubs

- Chess - Mrs Brown
- Games club - School Council
- Art club - Miss Jones
- Football club - House captains
- Netball club - House captains
- Jewellery making club - House captains

The school has Design for Smile that comes in and works with the Foundation children about the importance of dental hygiene and the children are also provided with their own toothbrush and paste. The school liaises with North Wales Police, and we have PC Lee who comes in to work with the children regarding various topics.

Playful Sheds – Playful Sheds has continued to be a big hit with the children after Year 4 were trained to help set up a new outdoor shed and the resources involved. Working on a weekly rota year groups utilise the facility 4 days a week.

RESIDENTIAL ACTIVITIES

43 children in Years 5 and 6 were able to attend Nant BH in March 2022, accompanied by 3 members of staff and our Chair of Governors. Activities included gorge walking, mountaineering, rope climbing, orienteering and the ever-famous night walk which is always a great adventure on the first night.



TOILET FACILITIES

We provide within the school enough toilets and washbasins for those expected to use them, children's facilities are:

- Two toilet areas near the caterpillar room
- One toilet area by reception classrooms
- One toilet area on the ground floor by the stairs
- One Unisex toilet area ground floor
- One toilet area in the Nursery area
- Two toilet areas upstairs between year 3 & 4 Staff facilities:
- Separate facilities for men and women, enough toilets and washbasins for those expected to use them.
- A Unisex toilet is provided.
- A supply of toilet paper and, for female employees, somewhere to dispose of sanitary dressings.
- Hot and cold running water
- Enough soap or other washing agents
- A way of drying hands, such as paper towels or a hot-air dryer

- A medical wet room based on the ground floor with a shower, toilet with handrails and a changing bed with a foot pump to adjust the height when needed

PARKING

There are very limited staff parking spaces within the school grounds 13 in total with one disabled space. Parents are advised to park in the short stay car park near the precinct and not on the roads outside school which now display double yellow lines, prohibiting parking any time of day.

COMPLAINTS

At Westwood we pride ourselves on our open-door policy, and aim to resolve concerns informally and amicably through parent - teacher communication. Any unresolved issues should be brought to the head teacher in the first instance. Parents who remain dissatisfied may then contact the chair of governors via the school. The chair may then deal with the complaint, raising the matter with the full governing body as appropriate. Our complaints policy is available from the school office, or via our website.

Thank you for reading our Governors Report to Parents for Westwood Community Primary School. If you have any questions please do get in touch via the school office.

FINANCIAL OUTTURN 2021/2022

£60,235

SUMMARY OF TRANSACTIONS OF SCHOOL PRIVATE FUNDS

BALANCES B/F		BALANCES C/F	
CURRENT ACCOUNT B/F	18929.58	CURRENT ACCOUNT C/F	34191.36
SAVINGS ACCOUNT B/F	0.00	SAVINGS ACCOUNT C/F	0.00
LESS UNPRESENTED CHEQUES	0.00	LESS UNPRESENTATED CHEQUES	321.72
PLUS OUTSTANDING CREDITS	0.00	PLUS OUTSTANDING CREDITS	0.00
PETTY CASH B/F	0.00	PETTY CASH C/F	0.00
<u>TOTAL FUNDS B/F</u>	<u>18928.58</u>	<u>TOTAL FUNDS C/F</u>	<u>33869.64</u>
PAYMENTS			
EXPENDITURE	6211.96	RECONSILIATION	
LESS CHEQUES WRITTEN OFF	0.00	TOTAL FUND B/F	18929.58
TOTAL PAYMENTS IN YEAR	6211.96	TOTAL PAYMENTS IN YEAR	6211.96
RECEIPTS		TOTAL INCOME IN YEAR	21152.02
TOTAL INCOME IN YEAR	21152.02	TOTAL FUND C/F	33869.64